



Henderson County ESD 12
April 21, 2025

Minutes

The meeting was called to order at 6:30 PM, Monday, April 21, 2025, by President Cody Seale. The secretary recorded all members were present and a quorum was established. CVFD was represented by Fire Chief Robert York and Asst Chief Wes Johnston. Visitors were Brandon Smith, Mallory Hicks and Rick Ford.

Commissioner Bersano moved to accept the minutes as presented and the motion passed unanimously.

Commissioner Bersano (Treasurer) introduced Mallory Hicks as the new bookkeeper. She reported a balance of \$782,684.00 (April 21) and the first payment has been made on the new fire truck. Mrs. Hicks requested online access to the loan account. Commissioner Bersano said she would contact the bank and also approved adding the auditor as the third person on the Quick Books account. Commissioner Seale presented for payment a bill from the lawyer, Ken Campbell, for \$500. The amount charged for a review of the truck loan application was \$25. The remaining amount of \$475 was charged for two phone call conversations with Chandler resident who wanted public records for the ESD's truck purchase (contract and minutes for meetings where truck related discussions were mentioned). The citizen was under the impression that the ESD and CVFD were part of the city of Chandler and Mr. Campbell explained the ESD was a county taxing entity and not part of the city government. The documents requested were already posted on-line and the contract for purchase of the truck had not been received by the secretary as of that date. President Seale wanted it noted in the minutes that he was disappointed we had to spend taxpayers money on foolish requests like this. The quarterly reimbursement to the Chandler Volunteer Fire Department of \$_____ was approved.

The CVFD Chief's report included an update on final additions to the new truck and a call report. Chief York noted that the County Fire Marshal issued a ticket for an unauthorized burning of a mobile home and commended her for this action. They now have a map of Silver Leaf which will aid in identifying units. Two educational events are scheduled in the next month: one at Brownsboro HS/Jr High and one at Chandler Elementary.

Commissioner Bertholf presented the revised and updated policy for final edit. After consideration of structure changes and editing, Commissioner Bersano moved to adopt

the policy and Commissioner Hammack seconded. Motion passed. The policy will be posted on the new web-site.

Commissioner Bertholf reported that she was in weekly contact with the content editor of the new web-site which will include a page for the CVFD. Brandon Smith has provided photos and information for the department. She asked members to look at other ESD's in the state to get more ideas for content.

The audit is due June 1. Mrs. Hicks is in contact with the auditor. The audit for the CVFD will be for 2025-26 and will be an agreed upon procedure audit.

At 7:05 Commissioner Bertholf moved to adjourn and Commissioner Hammack Seconded. The motion passed unanimously.

Submitted by:

Nancy Bertholf